



Final Inspection Sign Off - Star Delta

Inspection Release Certificate (IRC)

Date:		Part No:	
Customer:		Invoice No:	
Customer P/N:		Serial No:	
Completed By:		Signed:	

Star Delta order and customer order (back of Star Delta order) agree	Yes/No
Star Delta and customer price agree	Yes/No
Test results completed correctly	Yes/No
Correct Quantity manufactured	Yes/No
Part number and description match	Yes/No
Label checked against drawing and Order	Yes/No
Open/Enclosed IP rating per drawing	Yes/No
Brackets, Sockets & spring washers where needed	Yes/No
Short circuit protection, fuses, circuit breakers required?	Yes/No
Terminals, lead length, rating and type	Yes/No
Earth tab clean & screen present if required	Yes/No

Paperwork Requirements

Star Delta order sheet to reception for invoicing	Yes/No
Details of packing size and weights given to reception	Yes/No
Part No. noted on order and description correct	Yes/No
Routine test report included with shipping documents	Yes/No
GA drawings of the transformer & terminal layout	Yes/No
Wiring diagram	Yes/No

Comments

Authorisation

Sign:	Date:
Sign:	Date: